



**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2 NAYAPALLI, BHUBANESWAR-12**

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Letter No. 6360 Dt. 29-4-19  
Acct./comp/DPC-1/17-18

**From**

**Sri Saroj Kumar Samal, OAS  
Managing Director**

**To**

**All the CSO-cum-District Managers,  
Odisha State Civil Supplies Corporation Ltd.,**

**Sub: Payment of Mandi Labour Charges for KMS 2018-19 and maintenance of muster roll.**

**Ref: This office letter No.6163 dt.25.04.19.**

Sir,

In continuation to this office letter No.6163 dt.25.04.2019, I am to say that the custom millers shall maintain muster roll of mandi labour charges at their level and provide monthly abstract of the payment made to the district office along with the bill. The monthly abstract should be certified and contain following information.

1. Name of the month.
2. No. of labours engaged.
3. Qty. of paddy lifted.
4. Rate & amount paid.

Such abstract shall be duly certified by the custom miller.

Yours faithfully,

*[Signature]*  
**Managing Director**

**Memo No. 6361 Date 29-4-19.**

Copy submitted to the Commissioner-cum-Secretary to Govt., FS & CW Deptt., Govt. of Odisha, Bhubaneswar for kind information.

*[Signature]*  
**Managing Director**