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ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.

C-2, NAYAPALLI, BHUBANESWAR-12

OSCSC Ltd.
Corporate Office

File No.

No. 4376

Date 28-2-13

Acct/Comp/DPC-36/12-13

From

Suresh Kumar Vashishth, IAS

Managing Director

To

All the CSO-cum-District Managers

OSCSC Ltd.

(Except Kandhamal, Mayurbhanj, Angul, Keonjhar, Dhenkanal)

Sub: Submission of bills to FCI for CMR delivered for KMS 2012-13 – Permission to engage accountants on outsourcing exclusively for assisting regular accountants in preparation of bills.

Sir,

You are aware that in the KMS 2012-13 twenty five districts shall deliver CMR to FCI @ 50% by 11 surplus procuring districts and 20% by other 14 districts, of CMR due from custom millers. As per target of procurement assigned by Govt., about 9.20 LMT of CMR will be delivered to FCI.

2. It is very essential that the bills for CMR are submitted to FCI at the least possible time so that the dues of OSCSC can be settled at the earliest and funds of OSCSC will not be blocked. In order to expedite collection of documents from millers, preparation of bills & submission thereof to FCI & maintenance of records and registers you are authorized to engage accountants on outsourcing as indicated below:-

- i. Bargarh & Kalahandi – 3 (Three)
- ii. Bhadrak, Sambalpur, Subarnapur, Balasore, Bolangir, Nuapada, Ganjam & Khordha – 2 (Two)
- iii. Other districts – 1 (One)

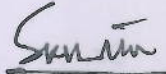
3. These outsourced accountants shall be engaged from empanelled Service Providing Agency. Remuneration shall be paid at the rates as communicated vide letter No. 13639 dt. 18.07.12. **The outsourced accountants shall not put their signature in any document, records and registers.**

4. These outsourced accountants shall assist the accounts staff in:-

- a) Collecting documents from the millers
- b) Compiling documents lot wise / miller wise and preparing VAT Invoice, Bill in Form B41, Certificate of Incidentals etc.
- c) Maintaining records and register of CMR delivered to FCI, Miller wise as per format communicated vide letter No. 1117 dt. 16.01.2013.
- d) Reconciliation of account with FCI.

Number of accountants engaged through SPA may be intimated to this office for record.

Yours Faithfully

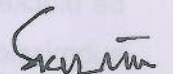


Managing Director

Memo No. 4377 dt. 28-2-13.

Copy forwarded for information and necessary action to:

1. Commissioner-cum-Secretary, FS & CW Department, Govt. of Odisha
2. To All Collectors (except Kandhamal, Mayurbhanj, Angul, Keonjhar, Dhenkanal)
3. General Manager (Admin.) / General Manager (Proc.)



Managing Director