

BY FAX/POST

GOVERNMENT OF ODISHA
FOOD, SUPPLIES & CONSUMER WELFARE DEPARTMENT

No. 15605 /Bhubaneswar dated the 22-9-14
09-61-56/2014

From

Shri Ranjit Kumar Mohanty, OAS (SAG)
Additional Secretary to Govt.

To

All Collectors.

Sub:

Check list of Preparatory Activities for paddy procurement during KMS 2014-15.

Madam/Sir,

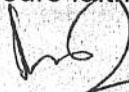
I am to say that the Food and Procurement Policy for the KMS 2014-15 will be communicated to you shortly. In order to facilitate paddy procurement different executive instructions and guidelines will be issued from time to time by F.S. & C.W. Department.

However, a number of preparatory activities relating to paddy procurement have to be completed in advance before the date of commencement of procurement of the KMS 2014-15. A check list of preparatory activities for KMS 2014-15 is enclosed herewith for your information & guidance.

Action may please be taken as per the enclosed schedule so that the procurement can start in time.

A detail list with names of procurement centers likely to be opened by district administration as well as by the participating agencies and date of anticipated procurement may also be intimated to this Department early.

Yours faithfully,


22/9/2014

Additional Secretary to Govt.

FAX

Memo No. 15606 date. 22-9-14

Copy alongwith copy of the enclosure forwarded to GM, FCI, Bhubaneswar/ MD, OSCSC Ltd., Bhubaneswar/ MD, TDCC, Bhubaneswar/ MD, MARKFED, Bhubaneswar/ Registrar Co-operative Societies, Bhubaneswar/ BM, NAFED, Red Cross Bhawan, Bhubaneswar / GM, OSAM Board, Bhubaneswar/ Director, Agriculture Marketing, Odisha, Bhubaneswar for information and necessary action.


22.9.14
Deputy Secretary to Govt.

Memo No. 15607 date. 22-9-14

Copy alongwith copy of enclosure forwarded to Agriculture Department/ Co-operation Department for information and necessary action.


22.9.14
Deputy Secretary to Govt.

Memo No. 15608 date. 22-9-14

Copy alongwith copy of enclosure forwarded to PS to Commissioner-cum-Secretary to Govt., F.S. & C.W. Deptt. for kind information of Commissioner-cum-Secretary to Govt., F.S. & C.W. Department.


22.9.14
Deputy Secretary to Govt.

FAX

Memo No. 15609 Date. 22-9-14.


Copy alongwith copy of the enclosure forwarded to All Revenue Divisional Commissioner for information and necessary action.


22.9.14
Deputy Secretary to Govt.

FAX

Memo No. 15610 Date. 22-9-14.

Copy alongwith copy of the enclosure forwarded to All Civil Supplies Officers for information and necessary action.


22.9.14
Deputy Secretary to Govt.

Memo No. 15611 date. 22-9-14

Copy alongwith copy of the enclosure forwarded to RTI Section/ QC Cell/ P & L Section (5 copies) for information and necessary action.


22.9.14
Deputy Secretary to Govt.

CALENDAR OF ACTIVITIES FOR PADDY PROCUREMENT DURING THE KMS 2014-15

Sl. No	Activities	Date Line	Authority
FINALIZATION OF POLICY & AGREEMENT OF THE STATE AGENCY			
1.	Approval of Food & Procurement Policy for the KMS 2014-15	Under Process	FS & CW Department
2.	Finalization of Operational Guidelines of State Agencies	30 th Sept'2014	State Agency
3.	Finalization of Agreement with Custom Miller	15 th Oct'2014	State Agency
4.	Finalization of agreement with DCCB	22 nd Oct'2014	OSCSC.Ltd.
5.	Funds Arrangement by State agencies	31 st Oct'2014	State Agency
6.	Registration of Custom Miller	15 th Oct'14	CSO
7.	Online Registration of new PACS/ Societies.	15 th Sept'14	CSO
8.	Meeting at RDC level	Last week of Sept'14	F.S. & C.W. Department
TRAINING & AWARENESS CAMPAIGN			
9.	Training to Master Trainers	Northern Division-14 th & 15 th of Oct'14 Southern Division-17 th & 18 th of Oct'14 Central Division-20 th & 21 st of Oct,14	GM (Proc.) A.M. (Q.C) ARCS (H.Q) Analyst
10.	Training by Q.C. Cell, Govt. of India	Bhawanipatna 24 th & 25 th Oct'14 Baragarh 27 th & 28 st Oct' 2014 Bhubaneswar 30 th & 31 st Oct'2014	Q.C. Cell, Govt. of India Q.C. Cell, FS & CW Dept. Q.C. Cell, OSCSC Ltd.
11.	District Level Training	Northern Division-10 th & 11 th of Nov'14 Southern Division-13 th & 14 th of Nov'14 Central Division-15 th & 16 th of Nov' 2014	GM (Proc.) C.S.O-Cum-D.M A.M. (Q.C) ARCS (H.Q) Analyst
12.	Availability of Infrastructure	25 th Oct'14	G.M, OSAMB DCCB D.M GM (Proc.) A.M. (Q.C)
13.	Farmers awareness campaign	31 st Oct'14	CSO / RMC/Agriculture Department/ Co-operation Department
14.	Advertisement of PPC, PACS Centers & day of operation	First week of Oct'14	DCCB
15.	Circulation of quality specification, MSP & operation of PPC	31 st Oct'14	State Agency OSAMB RMC
PREPARATORY ACTIVITY			
16.	D.L.P.C Meeting	25 th Oct'14	Collector / CSO
17.	District Procurement Plan	31 st Oct'14	CSO
18.	Assessment of milling / godown capacity	25 th Oct'14	CSO
19.	Constitution of Society Level Procurement Committee	13 th Sept'14	BDO

Sl. No	Activities	Date Line	Authority
20.	Tagging of millers to State Agency / Market Yards / PPC	31 st Oct' 14	Collector / CSO
21.	Allocation of Levy target / DCP target to millers	31 st Oct' 14	Collector / CSO
22.	Appointment of Custom Miller	25 th Oct' 14	CSO-cum-D.M / State Agency
23.	Execution of Agreement with Custom Miller	31 st Oct' 14	State Agency
24.	Arrangement for Appointment of other District Custom Miller	31 st Oct' 14	State Agency
25.	Execution of Agreement with D.C.C.B / WSHG / Pani Panchayat	25 th Oct' 14	CSO-cum-D.M / State Agency
26.	Printing & Supply of forms and other materials	25 th Oct' 14	State Agency
27.	Appointment of Nodal Officers for each district	Last week of Oct' 14	State Agency
28.	Deployment of manpower	31 st Oct' 14	State Agency
FARMER REGISTRATION			
29.	Last date of Registration of farmers	30 st Sept' 2014	Collector/CSO
30.	Digitization of Farmer Registration Forms by Societies	10 th Oct' 2014	PACS
31.	Verification of farmer land report by RI with their records	25 th Oct' 2014	Tahasildars/ RIs
32.	Verification of bank account details of farmers as per registration form by Bankers	31 st Oct' 2014	Bank Managers
PREPARATION OF MARKET YARDS			
33.	Finalisation of yield per Acre for irrigated & non-irrigated land	31 st Oct' 14	Collector/ DDA/ CSO
34.	Updation of RI reports/ Bankers Reports at dist level.	7 th Nov' 14	CSO/ Asst. Programmer
35.	Generation of date wise/ mandi wise farmer list for procurement for entire Kharif Season	10 th Nov' 14 to 30 th Nov' 14	CSO/ Asst. Programmer
36.	Firing of SMS in advance to farmer to bring their paddy 7 days in advance	10 th Nov' 14 to 10 th Mar' 15	M/s CSM/ OSCSC/FS&CW Deptt.
37.	Maintenance and cleaning of Market Yards	Last week of Oct' 14	Orissa State Agricultural Marketing Board (OSAMB) / RMC
38.	Review of facilities available in MY / PPC	25 th Oct' 14	Collector
39.	Publishing/ Circulating / Printing of purchase schedule	31 st Oct' 14	Collector / RMC / State Agency
IDENTIFICATION OF FARMERS			
40.	Availability of Gram Panchayat wise PPC list	31 st Oct' 14	Collector
41.	Farmers paddy assessment (from Farmer Registration)	31 st Oct' 14	PACS/Societies
MONITORING MECHANISM			
42.	Opening & Operation of Control Room at State level	1 st week of Nov' 14	FS & CW Department & State Agency
43.	Opening & Operation of Control Room at District level	1 st week of Nov' 14	Collector
44.	Daily reporting on Procurement Operation	Daily Basis	State Agency
45.	Maintenance of Books of Accounts for the KMS-2014-15	From 1 st Nov' 14	State Agency