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**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2, NAYAPALLI, BHUBANESWAR-12**

File No.Acct/comp/DPC-1/14-15 Letter No. 5977 Dt. 26-3-15.

From

**Sri Niranjan Nayak , OAS (SAG),  
Managing Director.**

To

All CSO-cum-District Manager,  
Odisha State Civil Supplies Corporation Ltd.

Sub:- Rates of different items of expenditure to be allowed to custom millers/ PACS/WSHG & Pani Panchayat for decentralized procurement operation during KMS 2014-15.

Ref:- Guideline for procurement of paddy for the KMS 2014-15 issued vide letter No.21454  
Dt. 24.11.2014.

Sir,

In the guideline for Decentralized Procurement Operations for the KMS 2014-15 communicated vide letter No. dt.24.11.2014 broad guideline & procedures for payment of the dues of the different agencies involved in procurement operation on behalf of OSCSC have been provided.

The different nature of incidentals, the rates and the modalities of payment to custom millers, PACS, WSHG & Pani Panchayats for KMS 2014-15 are given below in a tabular form for your information, guideline & compliance.

Sl. No.	Items of incidentals	Rate (Rs.per qtl.)	Remarks
<b>A. For Custom Millers</b>			
1.	Milling charges (per quintal of paddy)		
	i)For Parboiled Milling	20.00	
	ii)For Raw Milling	10.00	
2.	Mandi labour charges (per quintal of paddy) for loading of paddy at paddy purchase centre (PPC) to the vehicle of millers	3.50	.Certificates from Purchase Officers of OSCSC in the prescribed format at Annexure-IV of clause No.29.6 of Procurement Guideline are obtained .
3.	Driage @ 1% per quintal of paddy in case of raw rice only	-	. Driage on paddy in case of raw rice mills allowed after release of entire paddy by the authorised officer of the mill for milling and <b>delivery of entire CMR due to OSCSC.</b>  . Driage as per actual as certified by the authorised officer subject to maximum of 1% of paddy will be allowed in case of delivery of raw rice only . . Para 53 of procurement guideline issued for KMS 2014-15 to be followed

4.	Custody & maintenance charges (per quintal of paddy)	<p>@ Rs.2.40 p.q. per month (Rate &amp; procedure as communicate d vide letter No.19205 dt. 16.10.14 for KMS 2013-14 shall be followed</p>	<p>. Para 31 of guideline issued for KMS 2014-15 to be followed.</p> <p>. Custody &amp; Maintenance Charges for 4 months shall be paid to the millers where average storage period of paddy is 4 months or above.</p> <p>. Where average storage period of paddy is less than 4 months, Custody &amp; maintenance Charges shall be paid for the actual months of storage subject to minimum of 2 months.</p> <p>. For storage period of 6 days or less, storage period shall be ignored and no custody and maintenance charges shall be paid.</p> <p>. For storage period of 7 days to 14 days, custody and maintenance charges shall be paid for 15 days. For storage period for 15 days and above and less than a month, custody &amp; maintenance charges shall be paid for one month at the approved rates .</p> <p>. The average storage period shall be calculated with the following formula from the figures in the weekly Verification Report.</p> <p><u>Total of Average Stock (opening + closing /2)</u> Total paddy received by the miller for the KMS</p> <p>. Guideline contained in H.O. letter No.19205 dt.16.10.14 shall be followed.</p> <p><b>. The storage period shall be considered upto 30<sup>th</sup> September'2016 even if a miller delivers rice after 30<sup>th</sup> September'16 for KMS 2014-15. By this a miller can not avail benefit of higher storage period for delay in delivery of rice.</b></p>
5.	Transportation charges on paddy & rice delivered at RRC/FCI	<p>@Rs.15.00 p.q. for 1<sup>st</sup> 10 Km. &amp; @Rs.0.50 p.q. per Km. for subsequent distance upto 40KM. and @ Rs.0.40 paise p.q. per KM for distances beyond 40 KMs i.e. from 41 Kms onwards</p>	<p>. Payment is to be from 0 KMs for the approved distance covered by the millers from purchase centre to mills and mills to RRC/FCI depot. The distances is to be approved by Executive Engineer(R&amp;B)/ R.D as intimated vide letter No.2533 dt.10.2.2015.</p> <p>. Millers are to cover least possible distance to lift paddy and to deliver rice to economize transportation cost.</p>

6.	Reimbursement of New Gunny cost supplied by Millers for packing of one qtl. of CMR against submission of proper VAT invoice	@ Rs.85.94 per quintal of CMR delivered in two new B.Twill gunny bags of BIS specifica- tions.	<p>. Payment shall only be released to the custom millers if they have been asked to provide gunny bags for packing &amp; delivery of CMR for KMS 2014-15 both at RRC &amp; FCI due to short/delay in supply of gunny bales by OSCSC. District office invariably takes approval from OSCSC Head Office for this purpose.</p> <p>. Proper account of new gunny bags supplied by the millers shall be kept at district office as instructed vide letter No.23552 dt.20.12.12.</p> <p>. Instructions issued in letter No.233 dt.4.1.12 regarding raising of Tax invoice shall be followed.</p>
7.	Gunny Depreciation (per quintal of CMR)	25.78 Per quintal of CMR delivered	<p>. Custom Millers are to furnish account of procurement &amp; utilization of old gunny bags for packing &amp; storage of paddy as per clause No.20 (c)of the Agreement .</p> <p>. District Manager shall keep separate records/accounts of total no. of old gunny bags used for procurement of paddy.</p> <p>. Guideline contained in H.O. letter No.6493 dt.19.4.10 &amp; No.10473 dt.9.6.11 shall be followed</p> <p>. Certificate from Purchase Officer, OSCSC/ Authorized Officers of PACS/WSHG/PPs on the Acceptance Notes of paddy that old jute bags of custom millers are used for packing of paddy are to be checked.</p> <p>. Guideline issued vide H.O. letter No.17700 dt.18.9.12 on submission of accounts by the millers for old gunny bags and maintenance of records of old gunny bags by the District Manager shall be followed.</p>
8.	Handling charges on CMR		
	a)For rice delivered at RRC	2.50 per quintal of rice	The millers are to perform all operation for unloading of stock from vehicle & stacking inside the godown of OSCSC (RRC)
	b)For rice delivered at FCI	5.00 per quintal of rice	

**B. For PACS**

1.	a)Mandi labour charges	5.67 per quintal of paddy	<p>. For all operations at mandi except loading of paddy to miller's vehicle. Loading to vehicle is the responsibility of the miller.</p> <p>. Certificate from authorized officers of PACS in prescribed format at Annexure V of clause No.29.7 of procurement guideline are obtained.</p> <p>. Mandi labour charges due to PACS is to be routed through DCCB.</p> <p>.If PACS unable to perform mandi handling operations then they shall not be entitled for entire commission due and shall be paid only 50% of the commission for not discharging all the procurement function .</p>
	b) Commission	31.25 per quintal of paddy	<p>. Commission due to PACS is to be routed through DCCB after reconciliation of paddy account with millers.</p> <p>. This shall be paid after fulfillment of stipulation laid down in para 54 of guideline on decentralized procurement operation for KMS 2014-15</p>

**C.For WSHG**

1.	a)Mandi labour charges	5.67 per quintal of paddy	<p>. For all operations at mandi except loading of paddy to miller's vehicle. Loading to vehicle is the responsibility of the miller.</p> <p>. Certificate from authorized officers of WSHG in prescribed format at Annexure V of clause No.29.7 of procurement guideline are obtained.</p> <p>. Mandi labour charges due to WSHG is to be routed through DSWO.</p>
	b) Commission	31.25 per quintal of paddy	<p>. Commission due to WSHG is to be routed through Secretary, DSWO after reconciliation of paddy account with millers.</p>

**D.For Pani Panchayat**

1.	a)Mandi labour charges	5.67 per quintal of paddy	<p>. For all operations at mandi except loading of paddy to miller's vehicle. Loading to vehicle is the responsibility of the miller.</p> <p>. Certificate from authorized officers of PP in prescribed format at Annexure VI of clause No.29.7 of procurement guideline are obtained.</p> <p>. Mandi labour charges due to PP is to be routed through Executive Engineer.</p>
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b) Commission	31.25 per quintal of paddy	. Commission due to PP after reconciliation of paddy account with millers.
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Income Tax (TDS) shall be recovered at the rates applicable form the payments made to custom millers/PACS/WSHG/PP without any exception.

The above shall be brought to the notice of all concerned.

Yours faithfully,

  
26.03.15  
Managing Director.

Memo No. 5978 Dt. 26-3-15.

**Copy forwarded for information & necessary action to :-**

1. Commission-cum-Secretary, F.S. & C.W. Deptt.
2. Registrar of Co-operative Societies, Odisha Bhubaneswar.
3. All Collectors.
4. All DRCS/Secretary DCCB/DSWO
5. C.G.M./G.M. (PDS)/G.M. (Proc.), OSCSC, Head Office , Bhubaneswar
6. Guard file.

  
26.03.15  
Managing Director.