

**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2, NAYAPALLI, BHUBANESWAR-12**

**MINUTES OF 190<sup>th</sup> MEETING OF THE BOARD OF DIRECTORS OF ODISHA STATE CIVIL SUPPLIES CORPORATION LIMITED HELD ON MONDAY, 24.08.2020 FROM 11.00 A.M. - 1.30 P.M. AT THE REGISTERED OFFICE OF THE COMPANY THROUGH PHYSICAL / VIDEO CONFERENCING.**

**DIRECTORS PRESENT:**

- |   |                   |
|---|-------------------|
| 1. SRI VIR VIKRAM YADAV, IAS                    | Chairman          |
| 2. SRI BISWAJIT KESHARI DAS, OAS (SAG)          | Managing Director |
| 3. SRI RAJIB SEKHAR SAHOO, Chartered Accountant | Director          |
| 4. SRI SAMSON MOHARANA, Prof. (Retd.)           | Director          |
| 5. SMT. ELLORA MOHANTY, Joint Secy. to Govt.    | Director          |
| 6. SRI BIPIN BIHARI MOHAPATRA, IAS (Retd.)      | Director          |
| 7. MS. RAJANI JANI, OAS (S)                     | Director          |

**In Attendance:**

Sri Rajendra Kumar Kar, Company Secretary

**Other Invitees Present:**

1. Sri Hrudananda Kar, Chief General Manager (Finance)
2. Sri Ashok Kumar Panda, General Manager (Tech.)
3. Sri Sudhakar Sabar, General Manager (PDS)
4. Sri Bani Prasad Acharya, OSD (Accts.)

Directors Sri Rajib Sekhar Sahoo, Sri Samson Moharana and Smt. Ellora Mohanty attended the meeting through video conferencing and confirmed their names and location from where they were attending the meeting and ensured smooth e-communication and no outsider other than the concerned director attended the meeting. The Chairman declared the quorum to have been present for the meeting. The Chairman welcomed all the Directors and asked the Managing Director to place the agenda items in order. The Managing Director with permission of Chairman initiated discussion as per agenda.

**Item No- 190/1: Change in the Board of Directors of OSCSC Ltd.**

- (a) **Appointment of Smt. Ellora Mohanty, Joint Secretary to Govt., Finance Department as member of the Board and cessation of Sri Prafulla Kumar Rout, IAS, Ex-Director, Small Savings, Finance Department from the Board of the Company.**

*Handwritten signature*  
A.P.O.  
Odisha State Civil Supplies Corporation Limited  
Bhubaneswar-12



The Board of Directors noted the nomination of Smt. Ellora Mohanty, Joint Secretary to Govt., Finance Department made by the Food Supplies & Consumer Welfare Department vide Notification No.10681 dated 03.07.2020 and passed the following resolution for appointment of Smt. Mohanty, Joint Secretary to Govt., Finance Department as Director in the Board of OSCSC Ltd. in place of Sri Prafulla Kumar Rout, IAS.

**“RESOLVED THAT** pursuant to Government of Odisha, in Food Supplies & Consumer Welfare Department's Notification No.10681 dated 03.07.2020, Smt. Ellora Mohanty, Joint Secretary to Govt., Finance Department be and is hereby appointed as Director of the Board of the Company in place of Sri Prafulla Kumar Rout, IAS with effect from 03.07.2020.”

**“RESOLVED FURTHER THAT** pursuant to the Government of Odisha, in Food Supplies & Consumer Welfare Department's Notification No.10681 dated 03.07.2020, the Board also took on record the cessation of Sri Prafulla Kumar Rout, IAS as Director from the Board of the Company with effect from 03.07.2020.”

**“RESOLVED FURTHER THAT** the Board also took note and placed on record its appreciation for the guidance and support provided by Sri Prafulla Kumar Rout to the Company during his tenure as a Director of the Board.”

**Item No - 190/2: Confirmation of Minutes of 189<sup>th</sup> Meeting of the Board held on 07.05.2020.**

The record of proceeding of the 189<sup>th</sup> meeting of the Board of Directors held on 07.05.2020, as circulated among all Directors vide office letter No.6652 dated 16.05.2020 was read and confirmed.

**Item No - 190/3: Action taken report to the decision made in the 189<sup>th</sup> Meeting of the Board of Directors.**

The Board of Directors reviewed the action taken on the decision made in the 189<sup>th</sup> meeting. The following is the narrative of review and action decided.

- (i) The Board of Directors reviewed the progress made in reconciliation of old, dormant and un-reconciled accounts appearing in the Balance Sheet. After detailed deliberation, the Board of Directors desired that, the Audit Committee should review the progress made in this regard and a report to be placed in the Board Meeting.



(ii) The Managing Director apprised that payment of L-I and L-II Contractors will be made online through OBMS from 1<sup>st</sup> September 2020. It is decided that all other payment i.e. Handling Contractors State Level Transport Contractors and Godown owners shall be made online by 30<sup>th</sup> September'2020.

(iii) The Board of Directors were apprised about the present status of recruitment of manpower for the Corporation. The Managing Director explained that, for thorough scrutiny of the merit list as provided by the recruitment agency, 2 nos. of retired officers have been engaged. Further, it was suggested to take steps for vacation of stay orders of the Hon'ble High Court in regards to recruitment for the interest of the Corporation and to fill up the vacant posts as soon as possible.

(iv) Regarding re-examination of the cases where UFO status has been granted to the employees having pending Vigilance Cases, the Managing Director informed to the Board that the aforesaid adhoc employees have filed separate Writ Petitions before Hon'ble High Court. The Board of Directors suggested that taking into account the decision of the Hon'ble High Court, legal opinion may be obtained if required. The Legal opinion as well as its future implication on the Corporation should be placed before the Board meeting for necessary discussion.

(v) The Managing Director apprised the status of integration of P-PAS, O.B.M.S with ERP-SAP through PI & PO module and explained the technical issues for which the implementation of PI/PO Module is being delayed. However, the Independent Directors and Chairman expressed their displeasure over delay in implementation of PI/PO module. After vivid discussion, it was resolved that in future, the Corporation should incorporate penal provisions for all such type of delay in completion of project without justification and genuine reasons. It was also decided to entrust the SAP work to one of the Finance professionals recently joining the Organisation.

(vi) The Managing Director explained the present status of MMDF application. He informed that as per the decision of last Board Meeting, necessary feedback was asked to provide to all districts. As of now 27 districts except 3 nos i.e Ganjam, Balasore, Bhadrak districts have provided their feedback. The Board of Directors



suggested that those districts which have not provided their views/feedback within a period of 7 days then it may be presumed that the proposal have been accepted by the concerned district.

**Item No -190/4: Transportation of rice from surplus districts to deficit districts through Road and Rake.**

The Managing Director apprised the Board that the requirement of the rice for Public Distribution System has increased on allotment of additional rice by Govt. of India for 8 months under PMGKAY in view of COVID-19 Pandemic. The district which were having surplus rice earlier have become deficit for which transfer of rice from other districts to these districts has been necessitated. Further in view of procurement of raw rice in limited districts the requirement of raw consuming deficit districts are to be met from far off districts having surplus raw rice. In order to meet the requirement of the deficit districts and to make it available in time, Corporation decided to transport rice through rail, wherever such railway siding facilities are available. Further road movement of rice to deficit districts has also been resorted to even if the distance is beyond 250 kms. The transport contractors both for rail & road movement have been or being appointed by tender process.

Taking into account the urgency & necessity, the Board of Directors approved the agenda.

**Item No-190/5: Reimbursement of Transportation charges to the custom miller for lifting of paddy from PPC/Mandi to mills and for delivery of CMR at RRC/FSD for the KMS 2019-20.**

The Board of Directors discussed the agenda. The Managing Director explained to the Board that as per recent guidelines issued by Govt. of India, the rates of transportation charges for paddy and rice under DCP scheme are to be discovered through tender process and accordingly new transportation charges have been provided in the provisional Economic costing for KMS 2019-20 with footnote that actual transportation charges incurred as per guidelines of Govt of India will be reimbursed to the State. Though the 17 districts under Rabi Procurement were communicated the schedule of rate and instructed for floating of e-tender, only rate for 3 districts are finalised. The Chairman informed the Board that the decision taken of the Govt. of India level was not agreed to the most of the state, because of practical difficulties for movement of paddy & rice through transport contractors, other than custom millers. It is a fact that timely lifting of paddy from 3000 purchase centres to the miller godowns in coordination with the



custom millers, PACS and District Administration would create problem in smooth procurement of paddy.

It was further apprised to the Board that the custom millers have been reimbursed the transportation charges at the minimum rate for 8 Kms as decided in the SLC and unless the entire transportation charges for actual distance covered are not paid to the custom millers before commencement of the procurement in next KMS 2020-21, there will be resentment among the millers and that may lead to problem in procurement.

Considering the above issues, it was decided that custom millers may be paid transportation charges for paddy & rice at the schedule of rate as decided in the SLC provisionally. After discovery of rate through tender process in all the districts, the final rate for KMS 2019-20 shall be decided.

In the Provisional Economic Costing communicated by Govt. of India for KMS 2019-20 transportation charges on paddy and rice have not been provided with footnote remark "Transportation charges will be reimbursed followed by guidelines dt.06.05.2019". The Board of Directors also enquired about the permissible rate as per Govt. of India.

After detailed deliberation, the Board of Directors approved the memorandum.

**Item No-190/6: Proposal for imposition of monetary penalties on the Procurement Inspectors (P.I.s) for their irregularities committed at RRC.**

The Managing Director explained the Board about the major function of Procurement Inspectors. But in some cases it is found that, PIs are not discharging their responsibilities properly. Because of the ill intention as well as ulterior motive of the PIs sometimes the Corporation is incurring huge losses. The Managing Director also informed that in some cases PIs are compromising on the quantity and quality of rice to be received at the RRC level. To check such type of situation, necessary monetary penalty is required to be imposed upon them where ever there is any detection of negligence on the part of PIs are found.

After detailed deliberation, the Board of Directors suggested that the defaulter P.I.s need to be removed from that area. Subsequently, a proper check and balance system needs to be developed for checking of those type of default/misappropriation. Further it was suggested that CSOs are supposed to



inspect the godowns of their concerned districts. If CSOs are not pointing out the defaults of PIs, then financial penalty may also be imposed upon those concern CSOs. It was also suggested to tag the responsibilities of PIs with the concerned CSOs. Taking into account the gravity of the matter, the service of P.I.s may also be terminated.

After detailed deliberation, the Board of Directors approved the agenda.

**Item No-190/7: Setting up of Sanctioned Limits and Borrowing Limits for implementation of Govt. schemes on Paddy Procurement and PDS.**

The Managing Director explained to the Board that to meet the cost of huge paddy procurement during the peak period, it is required to enhance the sanctioned limit from Banks to Rs.15000.00 Crs. for the Corporation maintaining the borrowing limit as Rs.12000.00 Crs. So, that the Corporation would have flexibility to negotiate with lenders for better terms. After detailed deliberation, it was decided that whenever the Corporation needs to borrow more than 12000.00 Crs. prior approval of Board is required to be obtained with prior review and recommendation of the Audit Committee.

**Item No-190/8: Scrutinisation of merit list, for recruitment to the post of AM (QC), Jr. Accountant, Jr. Assistant and Quality Analyst.**

Approved.

**Item No-190/9: Proposal for waiver of equal share of Rs.66854.00 from Late Nabin Kishor Sahu, Ex-CSO-cum-District Manager, OSCSC Ltd., Sundargarh.**

The Board of Directors were apprised about the agenda item. After discussion, it was suggested that the present case needs further examination. It was also suggested that certain procedures need to be followed before taking a decision of waiver. So, it was decided to place it in the next Board meeting after due examination.

**Item No-190/10: Publication of expression of Interest for empanelment of Advocates along with revised fee structure.**

The Managing Director apprised the agenda item. After detailed deliberation, it was suggested that annual performance evaluation of empanelled Advocate is required to be done. Those Advocates whose performance is not satisfactory they may be de-empanelled. Secondly, if any Advocate has good track record in any



case, then for any additional appearance, payment should be made to that Advocate.

After detailed discussion, the Board of Directors approved the agenda.

**Item No-190/11: Budget Estimates of Odisha State Civil Supplies Corporation Ltd. for the financial year 2020-21 and revised estimate for the Financial Year 2019-20.**

The Board of Directors discussed the agenda and enquired about the various parameters appearing in the Budget.

After detailed discussion, it was suggested to place the Budget in the Audit Committee Meeting for necessary discussion before placing in the Board Meeting.

**Item No-190/12: Re-engagement of Sri Dibakar Barik, Ex-Joint Director (FS), F.S. & C.W. Deptt., as Senior Consultant.**

The Managing Director apprised to the Board that after retirement of Sri Sankarshan Sahoo Ex-Manager (QC), the post was lying vacant. The Corporation is dealing with procurement of paddy from farmers alongwith various other schemes of Govt. in relation to distribution of rice. At this juncture, quality testing of rice before distribution is highly required. Sri Dibakar Barik, Ex-Joint Director (FS) FS & CW Deptt. was engaged in the Corporation for a period of 6 months to meet the urgent requirement of Quality Control Cell of this Corporation. Further, it was informed to the Board that the post of Assistant Manager (QC) is lying vacant and it is in the process of recruitment.

Further, it was apprised that as the OSCSC Ltd. is not dependant on govt for any finance, so that Govt. norms regarding re-engagement of retired personnel shall not be applicable to the Corporation.

After detailed deliberation, the Board of Directors approved the agenda.

**Item No-190/13: To take note of the minutes of Audit Committee Meeting of Board held on 12.06.2020.**

The Board of Directors discussed on various aspect as per the recommendation made out in the proceeding of the meeting of Audit Committee held on 12.06.2020. The Board of Directors approved the recommendation made by the Audit Committee. The Company Secretary shall, as recommended by the Audit Committee act as convenor / coordinator of all Board level committee meeting i.e. Audit Committee, Human Resource Committee, Corporate Social Responsibility Committee etc. of the Corporation for better co-ordination good



After detailed discussion, the record of proceeding of the Audit Committee was approved.

**Item No-190/14: Convening of 40<sup>th</sup> Annual General Meeting.**

The Board of Directors discussed the agenda and approved to convene the 40<sup>th</sup> Annual General Meeting on 30.09.2020 at 11.00 A.M at the registered office of the Company. The Board of Directors passed the following resolution.

**“RESOLVED THAT** the 40<sup>th</sup> Annual General Meeting of the Shareholders of Odisha State Civil Supplies Corporation Ltd. be held on Wednesday, 30.09.2020 at 11.00 A.M at the registered office of the Corporation at C/2, Nayapalli, Bhubaneswar-751012”.

**“FURTHER RESOLVED THAT** the draft notice convening the 40<sup>th</sup> Annual General Meeting on 30.09.2020 be and is hereby approved for issue and Sri Rajendra Kumar Kar, Company Secretary be and is hereby authorised to issue notice for convening the 40<sup>th</sup> Annual General Meeting of the Corporation on the above date and time”.

**Item No-190/15: Utilisation of storage godowns under OSCSC Ltd.**

The Managing Director explained the Board regarding the utilisation of godowns by OSCSC for storage of CMR. In some cases it has been reported that the small & unscientific OSCSC godowns of 500 MT and lesser capacity which are being utilised with hired transactions are involved in lot of irregular activities at the field level.

Hence the bigger capacity godowns above 500 MT should be utilised on a priority basis at the district and in case of requirement of more storage space during the peak period and emergency situations, such smaller godowns may be utilised with the prior approval of the Head Office.

However for better use of small & unscientific godowns it was suggested that such small godowns may be let out on rent basis to other Govt. organisations/PACS for storage of paddy or other agricultural commodity.

After detailed discussion, the Board of Directors approved the agenda.

**Item No-190/16: Any other item to be placed on table with permission of Chair.**

- (i) **Payment of Mandi Labour charges for KMS: 2018-19 & 2019-20 in respect of Bargarh District.**

The Board of Directors discussed the agenda It was decided to reimburse the mandi handling charges for KMS 2018-19 & 2019-20 to the



custom miller to the extent of loading of paddy to the vehicle, as recommended by the Collector, Bargarh. It was further noted that the decision should have been taken at the district level procurement committee hence, must not be referred to Corporation Head Office. And such matter is not to be placed before the Board henceforth.

After detailed discussion, the Board of Directors approved the agenda and further suggested that this has to be decided by DLPC meeting for the year 2020-21.

(ii) **Approval of Director's Report, Replies of management to the report of the Statutory Auditors and comments of the C & AG on the accounts of 2017-18.**

The Board of Directors perused the Memorandum and after detailed discussion, approved Directors Report, Auditor's Report, replies of the Management to the report of the Statutory Auditor and comments of the C & AG and passed the following resolutions.

- (i) "RESOLVED THAT the Director's Report including Statutory Auditor's Report on the accounts of the Company for the year ended 31<sup>st</sup> March'2018 and replies of the management to the observations / comments of Statutory Auditors and those of C & AG of India be and is hereby approved".

"FURTHER RESOLVED THAT Sri Vir Vikram Yadav, IAS, Chairman of the Corporation be and is hereby authorised to sign the Director's Report on behalf of the Board".

- (ii) "RESOLVED THAT Sri Biswajit Keshari Das, Managing Director of the Company be and is hereby authorised to file the adopted accounts for the year 2017-18 and other related documents as required under the provisions of Companies Act, 2013 with the Ministry of Corporate Affairs (MCA), Govt. of India.

(iii) **Convening Adjourned 38<sup>th</sup> Annual General Meeting.**

The Board of Directors discussed the agenda and approved to convene the Adjourned 38<sup>th</sup> Annual General Meeting on 21.09.2020 at 11.00 A.M at the registered office of the Company. The Board of Directors passed the following resolution.

"RESOLVED THAT the Adjourned 38<sup>th</sup> Annual General Meeting of the Shareholders of Odisha State Civil Supplies Corporation Ltd be hold on



Monday, 21.09.2020 at 11.00 A.M at the registered office of the Corporation at C/2, Nayapalli, Bhubaneswar-751012".

"FURTHER RESOLVED THAT the draft notice convening the Adjourned 38<sup>th</sup> Annual General Meeting on 21.09.2020 be and is hereby approved for issue and Sri Rajendra Kumar Kar, Company Secretary be and is hereby authorised to issue notice for convening the Adjourned 38<sup>th</sup> Annual General Meeting of the Corporation on the above date and time".

(iv) **Implementation of Human Capital Management (HCM) & Payroll Module and Business Intelligence & Business Objects (BI/BO) in System Application Product (SAP).**

The Managing Directors apprised the Board the agenda note. After detailed deliberation, it was decided that the General Manager (Admn) should be the Nodal Officer for this application.

After detailed discussion, the Board of Directors approved the agenda.

(v) **Implementation of Supply Chain Management System (SCMS) through System Application Product (SAP).**

The Board of Directors discussed the agenda. After detailed discussion, it was decided that the General Manager (PDS) should be the Nodal Officer for this application.

After detailed discussion, the Board of Directors approved the agenda.

(vi) **Prayer of 133 nos. of UFO employees for extension of incremental as well as other financial benefit w.e.f the date of joining in the OSCSC Ltd.**

The agenda item was discussed in detail. After detailed discussion, it was suggested to examine the actual date of their joining as well as the actual expenses to be borne by the Corporation by extending financial benefit. Further it was suggested to find out the financial impact upon the Corporation if such benefits are extended and place it in the next Board meeting for necessary discussion

With no other business to transact, the meeting concluded with vote of thanks to the Chair

  
Odisha State Civil Engineers  
Corporation Limited  
BHUBANESWAR-12

Approved  
  
CHAIRMAN