

**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.**  
**C/2, NAYAPALLI, BHUBANESWAR-12**

**MINUTES OF 183<sup>rd</sup> MEETING OF THE BOARD OF DIRECTORS HELD ON**  
**15.11.2018 AT 3.00 PM.**

**DIRECTORS PRESENT:**

- |                                                 |                   |
|-------------------------------------------------|-------------------|
| 1. SRI VIR VIKRAM YADAV, IAS                    | Chairman          |
| 2. SRI SAROJ KUMAR SAMAL, OAS                   | Managing Director |
| 3. SRI RAJIB SEKHAR SAHOO, Chartered Accountant | Director          |
| 4. SRI SAMSON MOHARANA, Prof.(Retd.)            | Director          |
| 5. SRI B.B.MOHAPATRA, IAS,(Retd.)               | Director          |
| 6. SRI MRUTYUNJAYA HARICHANDAN, OFS(SAG)        | Director          |
| 7. SRI AKSHAYA KUMAR SETHI, (OAS)               | Director          |
| 8. SRI NATABARA PAL, G.M. (FCI)                 | Director          |
| 9. SRI KAMRUP MAHANANDIA, OFS(SAG)              | Director          |

The Managing Director welcomed all the Directors to the 183<sup>rd</sup> meeting of the Board of Directors. The Chairman thanked all and declared quorum to have been present for the meeting.

Managing Director with permission of the Chairman initiated discussion as per the agenda.

**Item No:- 183/1 Confirmation of the Minutes of 182<sup>nd</sup> Meeting of the Board.**

The Record of proceeding of the 182<sup>nd</sup> meeting of the Board of Directors held on 26.06.2018 as circulated among all Directors vide office letter no. 322/MD on dt.05.07.2018 was read and confirmed.

**Item No:- 183/2 Action Taken Report to the decision made in the 182<sup>nd</sup> Meeting of the Board of Directors.**

The Board of Directors reviewed the actions taken on the decision made in the 182<sup>nd</sup> meeting. The following is the narrative of review and action decided.

- (i) The Managing Director informed the Board about the present status of draft Service Rule as well as the status with regard to selection of recruitment agency. The Board decided to start the process of recruitment of experienced manpower to some managerial positions simultaneously with selection of

recruitment agency. Framing of staff regulation came up for discussion. It was decided to hire consultancy of a retired OAS officer for the purpose.

- (ii) The Managing Director apprised about the roll out of MMDF system from the forthcoming Rabi Season. Under the system, all the Godowns/ Rice receiving centres will be geo-tagged. Output of this MMDF system will be helpful in route charting transportation of CMR from mills to Depots and from Depots to FPS. This can facilitate GPS tracking of transport vehicles. It was decided to complete development of the MMDF application by 31<sup>st</sup> March 2019.
- (iii) The Board were informed about the reconciliation of old dormant, un reconciled accounts appearing in the Balance Sheet of the Corporation. The Managing Director apprised that the work would commence the 1<sup>st</sup> December 2018 and for the purpose a meeting is scheduled on 20<sup>th</sup> November 2018 with the selected firms. The Board suggested to fix up a dateline for completion of reconciliation work through the selected CA firms. Board shall be kept posted of progress.
- (iv) The Board of Directors deliberated on the progress made in implementation of ERP-SAP. The Managing Director informed that the balance sheet of the financial year 2017-18 had been prepared through SAP. However reconciliation with procurement figures in P-PAS and inventory account of stock at RRC are under progress. Regular joint meetings are being held for early finalisation of the reconciliation. Board suggested that a person having adequate knowledge of SAP especially on Accounts should be engaged by M/s ISL as part of the integration team to oversee synergy with SAP. It was further decided that the hand holding support of NSIC at districts would continue up to 31.03.2019.
- (v) The Directors expressed anxiety about delay in payment and release of money at different levels. The Board decided for adoption software facilitating online payment.
- (vi) The Managing Director informed that floating of composite tender for rake movement could not happen due to the cited reasons. It was decided to go for point to point tender instead of composite tender for rake movement of CMR for the next tenure of contract. It was further agreed to discover a

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workable rate/ base price for comparison of the quoted rates in bides floated by OSCSC.

- (vii) The Board of Directors discussed about regularisation of the services of contractual employees of OSCSC Ltd. After a prolonged discussion, it was suggested to take legal opinion regarding regularisation of services of the contractual employees. Further the matter with such opinion will be put up to the appropriate authority.

**Item No-183/3: To Take Note of Resolution Passed by Circulation.**

Noted.

**Item No-183/4: Delivery of rice by M/s Vaishnodevi Rice & Chuda Industries, Larpank, Sambalpur against the CMR damaged due to devastating flood on 21.7.2018.**

The Board of Directors ratified the action taken in the matter by the Corporation as indicated in the Memorandum.

**Item No-183/5: Sanction of D.A. in favour of the employees of Odisha State Civil Supplies Corporation.**

The Board of Directors approved the memorandum to allow the scale of DA @ 2% raising the same from 0% to 2% payable with effect from 01.07.2016, additional 2% with effect from 01.01.2017 raising the same from 2% to 4%, another dose of DA @ of 1% to be effective from 01.07.2017 raising the same from 4% to 5% and further 2% DA from 01.01.2018 raising the same from 5% to 7% to the employees of the Corporation on the revised scale of pay under ORSP Rule 2017.

**Item No-183/6: Sanction of 40% arrear pay from 01.01.2016 to 30.04.2018 on revision of scale of pay as per ORSP Rule'2017 to the regular/UFO employees of OSCSC Ltd.**

The Board of Directors discussed the agenda and approved the same.

**Item No-183/7: Approval of Operational Guidelines for KMS:2018-19.**

The Managing Director outlined about the operational guidelines of current KMS 2018-19. The Board of Director suggested that the modifications, which are made are to be explained with reference to earlier provisions. Accordingly a write-up is to be circulated among the Board of Directors.

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However, the Board of Directors approved the operational guidelines of KMS 2018-19.

**Item No-183/8: Approval of draft agreement with custom millers for paddy procurement through PACS during KMS:2018-19.**

The Board of Directors discussed the agenda and approved the same.

**Item No-183/9: Approval of agreement with the Secretary, PACS for paddy procurement for KMS:2018-19.**

The Board of Directors discussed the agenda and approved the same.

**Item No-183/10: Any other item to be placed on table with permission of Chair.**

**i. To take note the minutes of Audit Committee Meeting of board held on 08.06.2018 and 25.09.2018.**

The Board of Directors discussed on various aspects and recommendation made in the proceeding of Audit Committee meeting held on dt.08.06.2018 and 25.09.2018. After detailed discussion, they resolved to take relevant aspects into record and approved the proceeding of the Audit Committee meeting. Further the Board asked the Managing Director to take immediate steps for the compliance of the decision taken in Audit Committee meeting. However the matter of centralised payment could not be decided upon, as the functional issues stood out impeding the process.

**ii. To take note of the proceeding of the Human Resource Committee Meetings of OSCSC Ltd held on 08.06.2018 and 27.10.2018.**

The Managing Director dwelt upon all the pros & cons and also discussion made in the HR Committee on dt.08.06.2018 & 27.10.2018. The method of recruitment, conformity to ORV norm and the initial advertisement were discussed at length. The Board decided to take legal opinion regarding regularisation of the services of contractual employees before the matter is put up to the appropriate authority for approval of the proposal.

**iii. Quarterly performance of the Corporation relating to the 1<sup>st</sup> and 2<sup>nd</sup> Quarter for the Financial Year 2018-19 as per MOU.**

Noted.

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**Payment of Custody & Maintenance Charges and reimbursement of GST on milling charges to the Custom millers for KMS 2017-18 – Ratification of decision taken by the Chairman.**

The Board ratified the decision taken by the Chairman for payment of custody and maintenance charges @ Rs.2.40 per qtl. for three months and reimbursement of GST on the milling charges. The Board further decided to extend this benefit to those custom millers only who will execute agreement for participation in the procurement operation of KMS 2018-19.

v. **Revision in the rates of transportation charges on paddy from purchase centres to mills and on CMR from mill points to RRC/FCI for the KMS 2017-18 and 2018-19.**

The Managing Director informed about the context in which transportation cost payable to millers both on paddy and rice is being proposed. The last revision for having been 2015-16 & for rice being in 2014-15. The Board of Directors felt it necessary to go for enhancement at a scale derived by the in house committee of OSCSC who factored in CPI and hike in P. Oil cost, knowing well that Govt. of India has not yet finalise the cost sheet.

The Board of Directors agreed to the following proposal and decided to endorse the same to Govt. in FS & CW Department.

<u>KMS</u>		<u>Paddy</u>	<u>Rice</u>
2017-18	1 <sup>st</sup> 10 KMs.	Rs.20.00 Pqtl.	Rs.16.50 Pqtl.
	11 – 40 KMs	Rs.0.55 Qtl/KMs	Rs.0.55 Qtl/KMs
2018-19	1 <sup>st</sup> 10 KMs.	Rs.22.50 Pqtl.	Rs.18.75 Pqtl.
	11 – 40 KMs	Rs.0.60 Qtl/KMs	Rs.0.60 Qtl/KMs

The Board further decided to work out the expenditure being incurred by the Corporation over and above the expenditure allowed in the cost sheet and to move to Govt. of Odisha for recoupment of uncovered expenditure of Corporation incurred under compelling circumstances for smooth procurement of paddy from the farmers and to avoid distress sale. A position paper on such excess expenditure incurred by the Corporation in last 5 KMS would be placed before the Board.

The Board also suggested to strengthen the financial account wing of the Corporation and to hire/ engage for fixed tenure at least 2 nos. of inter CA/ inter costing for the accounting works.

vi. **Revision of monthly remuneration of outsourced employees of OSCSC Ltd.**

The Board agreed to the proposal. However, it authorised the Chairman and Managing Director to take appropriate call with regard to the quantum of increase keeping in view the circular of Finance Department & the notified daily wage.

vii. **Obtaining LEI (Legal Entity Identifier) as a borrower as per the directives issued by RBI dt.02.11.2017.**

The Managing Director apprised the Board that as per RBI letter dated 02.11.2017 addressed to all scheduled Commercial Banks, all borrowers of bank having total fund based and non-fund based exposure of Rs.50 Crore and above are required to obtain LEI (Legal Entity Identifier). Union Bank of India, SBI Commercial Branch and other banks who have sanctioned CC limits to OSCSC have requested for registration of Corporation for getting LEI. In the Audit Committee Meeting held on 25.09.2018, it was resolved to register OSCSC for getting LEI. The Board after deliberation passed the following resolution.

**“RESOLVED THAT** approval of the Board be and is hereby accorded to the authorised persons as mentioned here under to apply for Legal Entity Identifier on behalf of the Legal Entity.”

**“RESOLVED FURTHER THAT** any one of the following officials of the company be and is hereby authorised to sign all agreements, power of attorney, documents, writings, applications/ online applications, indemnities, under takings, correspondence and such other documents as may be required from time to time for the purpose of obtaining Legal Entity Identifier and to do and perform all such acts, deeds and things and deal with all such matters and take all such steps as may be necessary for the purpose of updating, modifying, renewing, porting or availing any other services with respect to the Legal Entity Identifier.”

Handwritten signature and date: 31/11/20

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Sl. No.	Name of the Authorised Officials
1.	Sri Kamarup Mahanandia, FA & CAO
2.	Sri Rajendra Kumar Kar, C.S.

- viii. The Directors observed about huge default by the millers with concern and it was decided that the list of defaulters would be updated periodically and atleast twice lists be made available to the Directors at half yearly interval.
- ix. The Board discussed the matter for onetime settlement of dues lying against some millers who are interested to settle the matter with the Corporation. After detailed discussion, the Board authorised the Managing Director to devolve a proposal of onetime settlement and bring it to the Board.

With no other business to transact, the meeting concluded with vote of thanks to the chair.

APIC  
 Approved  
 3/18/18

Approved  
 CHAIRMAN  
 3/18/18

