



ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.
C/2, NAYAPALLI, BHUBANESWAR-12

FAX No. - 0674 - 2395291, Tel. No. - 0674 - 2391953

No-PP (Q.C) 61/ 2017 /.....7552.....

Date:8-5-17....

From

Niranjan Nayak, OAS (SAG),
Managing Director

To

The Additional Director(FS)
FS & CW Department.

Sri Dibakar Barik,
Joint Director(FS)

Civil Supplies Officer,
Khordha.

Civil Supplies Officer,
Kalahandi.

Sub: **Meeting of the Committee for suggesting minimum number of reports & returns.**

Ref: Order no.8762 dt 28.04.17 of FS & CW Department.

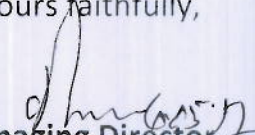
Sir,

With reference to the subject cited above, I am to say that the 1st meeting of the Committee to examine the necessity of reports and returns and to suggest minimum requirement of reports and returns for day to day administration has been scheduled to be held on 11.05.17 at 4.00 P.M in the Board room of OSCSC Ltd.

Periodical reports and returns submitted by District Office to FS & CW Deptt./ OSCSC Head Office and from Head Office to higher quarters shall be examined and discussed in detail as regards their necessity in view of modernisation in Office Management.

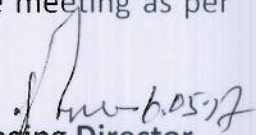
It is therefore requested to make it convenient to attend the meeting as per the time schedule along with list of reports and returns and their format.

Yours faithfully,


Managing Director

Memo No. 7553 Date 8-5-17.

Copy forwarded to the General Manager (Proc.)/ General Manager (PDS)/ Asst. Manager (QC) for information and they are requested to attend the meeting as per time schedule.


Managing Director

P.T.O

PAX	EMAIL	WEB	SMS
OP	OP	OP	LOCAL

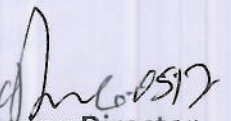
Memo No. 7554 Date 8.5.17.

Copy forwarded to the PA to Managing Director, OSCSC Ltd. for information.


Managing Director

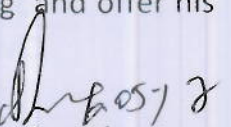
Memo No. 7555 Date 8.5.17.

Copy forwarded to the Joint Secretary to Govt., F.S. & C.W. Department, Odisha, Bhubaneswar for information and necessary action.


Managing Director

Memo No. 7556 Date 8.5.17.

Copy forwarded to the Secretary, All Odisha Rice Millers Association, Bhubaneswar for information and necessary action. He is requested to attend the meeting and offer his suggestion.


Managing Director